

## Relative Caregiver Practice Guide

Case name:	Case #:	Date Discussed:
Provider name:	Provider #:	

Requirement	Indicators	Comments/Support Needs
1. The relative caregiver is able and willing to provide care for the child(ren). [Indicate how long in the comment section].	Discuss relative caregiver's willingness and ability to care for the child(ren) and the length of time they are willing to provide care.	
2. The relative caregiver has sufficient financial resources to meet the child(ren)'s basic needs; any special immediate needs and access to resources	Discuss relative caregiver's financial resources, support network; and need for additional financial, medical or support resources.	
3. The relative caregiver is willing and able to protect the child(ren) from continued maltreatment. Visitation is to be established; appropriate contact (including phone calls) with birth family. Relative caregiver is able to support contact with birth parents as appropriate.	Relative caregiver does not take sides regarding allegations; does not blame child; and is able to provide appropriate boundaries to protect the child. Discuss plans for contact with family.	
4. The relative caregiver accesses existing supports to strengthen the family unit.	The relative caregiver can identify and access formal and informal support network; follows through with agency referrals, and cooperates with service providers.	
5. No resident in this household has a history of criminal behavior that precludes the family from caring for the child(ren). Relative caregiver is willing and able to account for, discuss and share information regarding any relative or frequent visitor to the home that may have contact with	There are no findings, criminal convictions, or pending charges for violence, sexual offenses crimes against minors, or other criminal acts that would place the child(ren) at risk. Any exceptions require supervisory approval with	

## Relative Caregiver Practice Guide

the child(ren).	documentation and signature in the space to the right.	
6. No resident in this household has a history of involvement with child protective services that precludes the family from caring for the child(ren).	Responsible Individuals List and CPS records check completed. Family members are to self-report.	
7. . A family member's alcohol or substance use does not present risk of harm to the child(ren).	A self-statement regarding use of alcohol and other drugs; observation; other indicators. Relative caregiver understands and acknowledges risks associated with use while providing care to child(ren). Discussed criminal history related to alcohol/substance abuse.	
<b><u>Visitation Guidelines</u></b>		
1.The relative caregiver is willing and able to provide age-appropriate supervision for the child(ren).	Discuss the relative caregiver's plan for supervising the child(ren), including any need for additional services to provide supervision.	
2.The relative caregiver is willing and able to protect the child(ren) from continued maltreatment. Visitation is to be established; appropriate contact (including phone calls) with birth family. Relative caregiver is able to support contact with birth parents as appropriate.	Relative caregiver does not take sides regarding allegations; does not blame child; and is able to provide appropriate boundaries to protect the child. Discuss plans for contact with family	

## Relative Caregiver Practice Guide

<p>3.The relative caregiver is aligned with CPS and understands their primary role is to protect the children in their care. The relative caregiver understands their role at family functions is to protect the child from any safety concerns regarding the children’s health and well-being.</p>	<p>How will the relative caregiver respond if pressured to violate the safety plan? Does the relative caregiver see the child as the priority? Can the relative caregiver verbalize the danger threats and safety plan? Does the relative caregiver understand and agree to follow the Family Interaction Plan? [provide copy] Does the relative caregiver understand their role in protecting the child from unauthorized contact?</p>	
<p>4. Relative caregivers are physically and mentally capable of providing care and supervision.</p>	<p>A self-statement by relative caregiver; observation and obvious indicators such as a history of alcohol/substance abuse, DUI’s, and/or SSI.</p>	

Action Plan:

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Children in the home:

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_____	_____
_____	_____

We, the undersigned have reviewed the above Relative Caregiver and Visitation Guide and agree to work together to provide a safe and nurturing environment for the above named children.

Relative caregiver signature	Date	Case manger signature	Date
Relative caregiver signature	Date	Case manager supervisor signature	Date